



Chambersburg Borough Town Council - Oct 26 2026 Agenda

Monday, October 26, 2026

The Mayor and Town Council of the Borough of Chambersburg will hold a Regular Public Council Meeting on Monday, October 26, 2026, at 7:00 PM in the Borough Hall Council Chambers, 100 South Second Street, Chambersburg, PA 17201. The following is a preliminary agenda:

1. Call to Order

- 1.1 Call Meeting to Order, 7:00 PM
(President of Council)

The meeting is also available via the Zoom meeting platform.

When: October 26, 2026 07:00 PM Eastern Time (US and Canada)

Topic: Chambersburg Town Council Meeting

Log in to Zoom in advance for this webinar is required

<https://us06web.zoom.us/j/81101366056>

- 1.2 Moment of Silence or Prayer
(President of Council)
- 1.3 Pledge of Allegiance
(President of Council)
- 1.4 Approval of Council Agenda as Presented
(President of Council)
Staff Recommends Approval

2. Items Transmitted for Council Review - Confidential

Those items which qualify as Confidential Items under Pennsylvania Law

3. Public Comment

- 3.1 Hear Visitors Concerning Matters Other than those on the Final Agenda. Visitors Desiring to Comment on a Particular Agenda Item Should Make Comments as that Agenda Item Occurs.
(President of Council)

Please follow the rules for Public Comment and attempt to limit your remarks to three minutes or less.

[Resolution establishing rules for public comments for public meetings FINAL 081023 \(1\).pdf](#) 

4. Recognition

This section includes those items which permit Council to recognize Citizens for their Contributions, Volunteers for their Assistance, or Employees for their Service

- 4.1 Thanks to Employees for their Service to the Community
(President of Council)

At each Council Meeting, time is set aside to thank the Borough employees

5. Consent Agenda

This is the main motion to approve the proposed Consent Agenda

- 5.1 Approval of Consent Agenda (Award of Contracts, Routine and Previously Discussed)
(President of Council)

Staff Recommends Approval

6. Consent Agenda - Award of Contracts

- 6.1 Authorization to Award Contracts for Electric Line Tree Trimming Maintenance from November 01, 2026 to September 30, 2028 in the Best Interest of the Borough to Cumberland Valley Tree Service, in Accordance with Sealed Bids Received on October 21, 2026

Routine Award of Contract.

Staff Recommends Approval.

- 6.2 Authorization to Accept the Proposals for the Borough On-Call Concrete Contract for January 1, 2027 through December 31, 2027 to Beaver Concrete Construction, in Accordance with Sealed Bids Received on October 13, 2026.

Routine award of Borough-issued contract.

Staff Recommends Approval.

7. Consent Agenda - Routine

- 7.1 Authorization to Approve the Regular Public Council Meeting Minutes of August 24, 2026 and September 14, 2026.

Routine approval of minutes.

Staff Recommends Approval.

- 7.2 Authorization to Approve a Resolution of the Town Council of the Borough of Chambersburg, Franklin County, Pennsylvania Expressing its Commitment to Phase 2 of the Borough Recreation Center Upgrades Project and Authorizing the Preparation and Submission of an Associated Grant Funding Request to the Statewide Local Share Account (LSA) Program as the Applicant.

Routine Approval for a Grant Submission for the Eugene C. Clarke Jr. Recreation Center.

Staff Recommends Approval.

- 7.3 Authorization to Purchase a Replacement Scoreboard for the Recreation Center for a Cost of \$4,635.00; Authorization to Enter into an Agreement with Royal Signs LLC for Installation and Setup for an Amount Not to Exceed \$2,800; with the Total Cost of the Replacement of the Existing Board a Combined \$7,435.00.

Eugene C. Clarke Jr. Recreation Center Scoreboard Replacement.

Staff Recommends Approval.

- 7.4 Authorization to Accept a Donation of a Park Bench from the Franklin County Chapter of the National Society of the Daughters of the American Revolution.
Donation submission of one park bench.
Staff Recommends Approval.
- 7.5 Authorization for the Franklin Fire Company Fire Police and Chambersburg Fire Company Fire Police to Participate in the Non-Emergency Event (Including the Authorization of Workers Compensation Coverage) to Provide Assistance for the 81st Halloween Parade on November 2, 2026, in the Borough of Mercersburg.
Routine Fire Police Request
Staff Recommends Approval.
- 7.6 Authorization to Approve a Curb and Sidewalk Payment Agreement with Kathleen Dieugenio, for Sidewalk Repair at 441 E. Washington Street, in the Amount of \$5,250.00, with a Monthly Payment of \$103.33, which will begin December, 2026.; with the term of this Payment Agreement Shall Not Exceed 60 Months (5 years).
Routine curb and sidewalk loan agreement.
Staff Recommends Approval.
- 7.7 Authorization for Proper Borough Officials to Execute Change Order #9 to the Public Works Campus Contract Dated January 27, 2025, with ECI Construction, LLC, in the Increase Amount of \$190,921 to Extended General Conditions and Insurance, Resulting from Weather-related Schedule Adjustments, and Establishing April 1, 2027, as the Official Substantial Completion Date, Bringing the Total Contract Cost to \$19,638,949.
Routine change order for a previously approved project, reviewed and recommended by the Borough Engineer. The adjustment covers extended general conditions and insurance through an April 1, 2027 substantial completion date, aligning with the construction timeline previously presented to Council. This has been recommended by the Building Committee.
Staff Recommends Approval.
- 7.8 Authorization for Proper Borough Officials to Execute the First Amendment to the Professional Services Agreement with CyberTech Systems & Software, Inc., Dated March 23, 2026, for Additional Scope of Work for Implementation of the ArcGIS Utility Network for the Borough Electric Utility and Three-Year Managed Services, Initial Lump Sum Fee of \$39,200 for Implementation and Managed Services Not to Exceed \$4,235 for Year 1, \$9,888 for Year 2, and \$10,185 for Year 3.
The Borough has completed its upgrade to the Geographic Information System (GIS) to better serve our utility departments and is now proceeding into the next phase of the GIS upgrades by implementing Utility Networks for the Borough Utilities. This next phase will be to build and implement the utility network for the Borough's Electric Utility. It will migrate data from basic features into a connected and traceable utility network to provide critical information to field staff. This upgrade provides field crews with real-time information to improve response times and service accuracy. Funded as part of the 2026 budget and a previously approved professional service agreement, this amendment allows the Borough to proceed into the next phase of upgrading and improving our GIS Network.
Staff Recommends Approval.

- 7.9 Authorization to Refer to the Parking, Traffic and Street Light Committee a Request from Borough Staff to Prohibit Parking on East McKinley Street from Stouffer Avenue East to the Municipal Boundary to Accommodate Pedestrian and Vehicle Improvements Associated with the Chambersburg Area School District New Middle School as Included with Borough Plan RE-1632.
Routine referral to the Parking, Traffic and Street Light Committee, which must review and provide advisory comments for a Vehicles and Traffic Code amendment before Town Council can consider approving such amendment to prohibit parking on a public street.
Staff Recommends Approval.
- 7.10 Authorization for Proper Borough Officials to Execute Change Order No. 3 to the Contract between the Borough and Scott's Hauling & Excavating, Inc. for Phase 2 of the Southgate Infrastructure Project. Change Order No. 2 will Increase the Contract Amount by \$257,049.83, from \$2,915,698.00 to \$3,172,747.83, to Remove 571.22 Cubic Yards of Rock to Install Pipe, to be Paid with Storm Sewer Utility Bond Funds and/or Grant Funds from the U.S. Army Corps of Engineers.
Approval of a change order associated with a construction contract for a Storm Sewer Utility project that was approved by Town Council through the Capital Improvements Plan for 2026.
Staff Recommends Approval.
- 7.11 Approval of a Revised Proposal from Dennis E. Black Engineering, Inc. for Engineering Services for the South Fifth Street Storm Sewer System Improvements Project, which will Increase the Not to Exceed Amount by \$26,000.00, from \$77,500.00 to \$103,500.00, to be Paid with Storm Sewer Utility Bond Funds.
Approval of a revised proposal for the South Fifth Street Storm Sewer System Improvement Project.
Staff Recommends Approval.

8. Consent Agenda - Previously Discussed

- 8.1 Authorization to Advertise a Proposed E-Bike Ordinance Regarding the Local Regulation of Certain Types of Vehicles on Borough Sidewalks, Pathways, Parking Lots, Parks, and Trails for Deliberation at a Future Council Meeting.
The proposed local law as presented would establish new rules and standards for e-bikes on Borough-owned property, but not on public streets, which is regulated by the State.
Staff Recommends Approval.
- 8.2 Authorization to Release the Public Works Maintenance Bond Associated with Borough Plan RE-1409, Final Land Development Plan for King Street Church of the United Brethren in Christ.
Routine release of a Public Works Maintenance Bond for public improvements constructed, inspected and found acceptable by the Borough, as associated with a previously approved plan for King Street Church.
Staff Recommends Approval.
- 8.3 Authorization to Release the Public Works Maintenance Bond Associated with Borough Plan RE-1449, Final Subdivision and Land Development Plan for McKissick Properties for the Former Chambersburg High School.
Routine release of a Public Works Maintenance Bond for public improvements constructed, inspected and found acceptable by the Borough, as associated with a previously approved

plan for McKissick Properties and the former Chambersburg High School.

Staff Recommends Approval.

- 8.4 Authorization to Approve Public Works Acceptance and Security Release, Public Works Maintenance Agreement and Public Works Maintenance Bond Associated with Borough Plan RE-1534, Final Land Development Plan for King Street United Brethren Church.
Routine public works acceptance and security release for a plan that was previously approved by Town Council.

Staff Recommends Approval.

- 8.5 Authorization to Approve Borough Plan RE-1632, a Final Land Development Plan for Chambersburg Area School District New Middle School, as well as the Associated Development Agreement, Standard Stormwater Facilities Maintenance and Monitoring Agreement and Reciprocal Use of Parking Lots Agreement.
Approval of a plan that was reviewed by the Planning and Zoning Commission and Town Council.

Staff Recommends Approval.

- 8.6 Authorization to Approve Borough Plan RE-1637, a Borough Plan RE-1637, a Final Land Development Plan for REX KAJ, LLC, as well as the Associated Development Agreement and Standard Stormwater Facilities Maintenance and Monitoring Agreement.
Approval of a plan that was reviewed by the Planning and Zoning Commission and Town Council.

Staff Recommends Approval.

9. Regular Agenda

All other items for tonight's agenda

- 9.1 Authorization to Eliminate E-Waste Event, Make Operational Changes to the Bulk Collection Events, Contract Outsourced Services for the Curbside Weed Control Program, and Implement the DEP-Mandated Curbside Yard Waste Collection Events; Resulting in a \$5.00 Per Month Increase for Residential Customers Bringing the 2027 Rate to \$37.00 Per Month and a \$1.00 Per Cubic Yard Increase for Commercial Customers Bringing the 2027 Rate to \$18.00 Per Cubic Yard; Effective January 2027.
(Tyler Fairchild, Director of Public Works)

As previously reported to Council, decisions need to be finalized on sanitation services and customer rates for FY2027. The Borough staff recommends the aforementioned adjustments to local sanitation services and customer rates and under the proposal:

- The Annual E-Waste event will be eliminated;
- The Bi-Annual Bulk Waste events will continue as a Borough service but transition to an offsite location to reduce labor needs and lower operational costs.

Reallocating labor costs will allow the Borough to cover the new cost of meeting Act 101 curbside yard waste pickup requirements now mandated by the Pennsylvania Department of Environmental Protection (PA DEP).

To support these updated operations, residential utility rates will increase by \$5.00 per month, moving from \$32.00 in 2026 to \$37.00 per month in 2027, and commercial rates will increase by \$1.00 per cubic yard, going from \$17.00 in 2026 to \$18.00 per cubic yard in 2027.

These rate adjustments are driven by two primary factors: escalating fleet vehicle replacement and maintenance costs, as well as rising labor expenses across bulky waste, e-waste, and the curbside weed control programs; not the marginal increase in Public Works Campus debt allocated to Sanitation.

Unlike residents of other communities, who pay much more for trash and recycling, these fees also cover other expenses such as curbside weed control and street sweeping, which avoids paying for such services by using tax money (or allowing tax-exempt property owners to avoid paying) or eliminating these services altogether.

Staff Recommends Approval.

9.2 Budget Presentation – Finance/Accounting & Customer Service
(Eric Day, Acting Director of Finance)

The annual budget presentations will be available to the public following the meeting.

9.3 Budget Presentation – Administrative Services/IT & HR
(Melinda Thompson, Administrative Services Director)

The annual budget presentations will be available to the public following the meeting.

9.4 Budget Presentation – Recreation & Aquatic Center
(Matthew Hutchison, Director of Recreation)

The annual budget presentations will be available to the public following the meeting.

9.5 Authorization to Approve An Ordinance Amendment to Chapter 135 to Update the
Electric Development Rules for Large Load Customers.
(Jeffrey Stonehill, Borough Manager)

The proposed local law would establish new rules and standards.

Staff Recommends Approval.

9.6 Hear Report of Matters Discussed at the October 5, 2026, Parking, Traffic and Street
Light Committee Meeting.
(Austin Rosenbaum, Chair Parking Traffic Street Light Committee)

Routine review.

9.7 Authorization to Approve An Ordinance Amendment to Chapter 286 to Make
Ruthrauff Alley a One-Way Southbound to Wolf Avenue to Improve Traffic Flow at
the Sharp 90-Degree Turn.
(Tyler Fairchild, Director of Public Works)

Amendment to local law for improvement to traffic flow.

Staff Recommends Approval.

9.8 Adjourn

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