



Chambersburg Borough Town Council - Sep 14 2026 Agenda

Monday, September 14, 2026

The Mayor and Town Council of the Borough of Chambersburg will hold a Regular Public Council Meeting on Monday, September 14, 2026, at 7:00 PM in the Borough Hall Council Chambers, 100 South Second Street, Chambersburg, PA 17201. The following is a preliminary agenda:

1. Call to Order

- 1.1 Call Meeting to Order, 7:00 PM
(President of Council)

The meeting is also available via the Zoom meeting platform.

When: September 14, 2026 07:00 PM Eastern Time (US and Canada)

Topic: Chambersburg Town Council Meeting

Log in to Zoom in advance for this webinar is required

<https://us06web.zoom.us/j/86412609050>

- 1.2 Moment of Silence or Prayer
(President of Council)
- 1.3 Pledge of Allegiance
(President of Council)
- 1.4 Approval of Council Agenda as Presented
(President of Council)
Staff Recommends Approval

2. Items Transmitted for Council Review - Confidential

Those items which qualify as Confidential Items under Pennsylvania Law

3. Public Comment

- 3.1 Hear Visitors Concerning Matters Other than those on the Final Agenda. Visitors Desiring to Comment on a Particular Agenda Item Should Make Comments as that Agenda Item Occurs.
(President of Council)

Please follow the rules for Public Comment and attempt to limit your remarks to three minutes or less.

[Resolution establishing rules for public comments for public meetings FINAL 081023 \(1\).pdf](#) 

4. Recognition

This section includes those items which permit Council to recognize Citizens for their Contributions, Volunteers for their Assistance, or Employees for their Service

- 4.1 Thanks to Employees for their Service to the Community
(President of Council)

At each Council Meeting, time is set aside to thank the Borough employees

5. Consent Agenda

This is the main motion to approve the proposed Consent Agenda

- 5.1 Approval of Consent Agenda (Award of Contracts, Routine and Previously Discussed)
(President of Council)

Staff Recommends Approval

6. Consent Agenda - Award of Contracts - None

7. Consent Agenda - Routine

- 7.1 Authorization to Approve of the Payments of Bills for August 2026 in the Amount of \$14,504,025.71 Covered by Check Number 250509 thru 251197 and Itrans 915231 thru 915369 and Further to Approve Personnel Action Form Report for August 2026. Routine approval of financial transactions.

Staff Recommends Approval.

- 7.2 Authorization to Ratify the Borough Manager's Appointment of Recreation and Aquatic Center Supervisor, Samantha Hewitt, as the Assistant Director of Recreation for the Borough of Chambersburg.

Samantha Hewitt has been with the Borough of Chambersburg Recreation Department since 2012 and most recently served as the Recreation and Aquatic Center Supervisor since February 2023.

She has a Bachelor of Science Degree from Shippensburg University.

Staff Recommends Approval.

- 7.3 Authorization to Approve A Second Office Manager: Emergency Services Position as a Replacement For An Upcoming Retirement, With Minimal Impact to the 2026 Budget And No Current Impact on Taxes.

This action is part of the Borough's continual succession planning efforts.

Staff Recommends Approval.

- 7.4 Authorization to Amend the Administrative Services Budget to Add a Finance Assistant Training Manager position, Resulting in Minimal Impact to the 2026 Budget, and No Impact to Taxes.

This action is part of the Borough's continual succession planning efforts.

Staff Recommends Approval.

- 7.5 Authorization for Proper Borough Officials to Execute Change Order No. 3 to the Contract Between the Borough of Chambersburg and Guyer Brothers, Inc. for the South Fifth Street Storm Sewer System Improvements Project. Change Order No. 3 will Increase the Contract Amount by \$94,300.00, from \$1,414,200.25 to \$1,508,500.25, for Rock Encountered when Boring under the CSX Railroad Highline, to be Paid with Storm Sewer Utility Bond Funds.

Approval of a change order associated with a construction contract for a Storm Sewer Utility project that was approved by Town Council through the Capital Improvements Plan for 2026.
Staff Recommends Approval.

- 7.6 Authorization for Proper Borough Officials to Execute Change Order #4 to the Contract Entitled 2026 Street Paving and Improvements Project for Multiple Streets dated May 11, 2026 with New Enterprise Stone & Lime Company Inc., in the Increased Amount of \$4,958 for Milling and Excavation to Transition Parking Lot Area into the New Grade of Plasterer Avenue; Total Construction Cost of the Project Now at \$1,580,367; No Impact to Project Budget.
Routine change order for a previously approved project. This change-order was reviewed by Borough Staff and found acceptable. Construction costs remain within budget and the timeline is not impacted by this change.

Staff Recommends Approval.

- 7.7 Authorization for Proper Borough Officials to Execute Change Order #12 to the Agreement with SGS Architect Engineering for Design, Engineering, Architecture, and Construction Inspection for the Public Works Campus Project in the Increased Amount of \$4,900; with a Total Services Cost of the Project Now at \$983,220.00; No Impact to Project Budget.
Routine change order for a previously approved agreement. The change order is for redesigning the ADA ramp/sidewalk at the northwest corner of Wayne Avenue and South Fourth Street. The original design could not be built in accordance with the PennDOT Highway Occupancy Permit due to an underground storm box culvert.

Staff Recommends Approval.

- 7.8 Authorization for Proper Borough Officials to Execute an Agreement with Link Computer Corporation for a Three-Year Veeam Data Cloud Vault Subscription for \$88,927.50.

Routine approval of a Professional Services Agreement.

Staff Recommends Approval.

- 7.9 Authorization to Approve a New Edition of the Chambersburg Borough Utility Service Manual (USM) That Includes a New Chapter for the Americans with Disabilities Act (ADA).

A routine update of the Borough's USM.

Staff Recommends Approval.

- 7.10 Authorization to Update the Client Portal Account Terms and Conditions Agreement, Effective as of September 15, 2026.

An amendment to the Borough's Client Portal Account Agreement.

Staff Recommends Approval.

- 7.11 Authorization to Amend the 2026 Water Utility Capital Improvement Plan (CIP) to Replace SCADA Computers and Filter PLCs at the Water Treatment Plant with No Increase to the Approved Budget.

Due to aging/obsolete equipment and the need for increased cyber security, the replacement of key components in the Water Treatment Plant SCADA system are necessary.

Staff Recommends Approval.

- 7.12 Authorization to Amend the 2026 Sewer Utility Capital Improvement Plan (CIP) to purchase a Used Dump Truck for the Water and Sewer Maintenance Crew as a Replacement for Existing Equipment with No Increase to the Approved Budget.
The current 1997 Freightliner dump truck will be replaced to improve dependability and use within the department.
Staff Recommends Approval.
- 7.13 Authorization to Amend the 2026 Motor Equipment Capital Improvement Plan to Add the Purchase of Two Ford Escapes. One for Gas Utility and One for Administrative Services, at an Estimated Cost of \$33,000 Each; Originally Planned as 2027 Purchases Will Now Be Purchased in 2026 Due to Ford Discontinuing the Escape Model.
Routine amendment to the 2026 Capital Improvement Plan to adjust scheduled vehicle purchases. As Ford is discontinuing the Escape after the 2026 model year, staff located two available units.
Staff recommends approval of this purchase while inventory remains available.
- 7.14 Authorization to Decommission Motor Equipment Vehicle #111 – 2001 Mack Dump Truck, Vehicle #142 – 2011 Ford F350 Super Duty, Vehicle #303 – 1999 GMC Dump Truck with Plow, Vehicle #404 – 2005 Case Wheel Loader, Vehicle #578 2005 Pierce Enforcer Pumper (Rescue Engine), Vehicle #820 – 1998 Freightliner Digger Derrick Truck, Vehicle #976 – 1999 Case Skid Loader, and Vehicle #7407 – 2020 Ford Explorer Police Interceptor; To Be Sold at Public Auction.
Routine sale of Borough property as permitted by Borough Code.
Staff Recommends Approval.
- 7.15 Authorization to Advertise a Proposed Ordinance to Update the Electric Development Rules for Large Load Customers.
The proposed local law would establish new rules and standards.
Staff Recommends Approval.
- 7.16 Authorization for Proper Borough Officials to Execute a Month-to-Month Service Agreement with Datadog.
To ensure the customer portal operates optimally, the Datadog website monitoring services are recommended.
Staff Recommends Approval.
- 7.17 Authorization to Accept the Resignation of Tom Finucane Effective Immediately from the Civil Service Commission; and Furthermore, to Direct Staff to Advertise for a Replacement.
Routine acceptance of resignation from a committee.
Staff Recommends Approval.

8. Consent Agenda - Previously Discussed - None

9. Regular Agenda

All other items for tonight's agenda

- 9.1 Authorization for Proper Borough Officials to Execute a Professional Services Agreement with Knox Law of Erie, Pennsylvania, to Prepare Documents and Exhibits Necessary to Take Legal Action to Require the County of Franklin to Undertake Countywide Reassessment in a Reasonable Period of Time.
(Borough Manager)

The document UNDERSTANDING REASSESSMENT – FACTS VERSUS MISINFORMATION is attached:

[UNDERSTANDING REASSESSMENT.pdf](#) 

9.2 Budget Presentation - Public Works.

(Tyler Fairchild, Director of Public Works)

The annual budget presentations will be available to the public following the meeting.

9.3 Hear Report of Matters Discussed at the September 1, 2026 Planning and Zoning Commission Meeting.

(Deputy Borough Manager)

Routine review of items from the most recent Planning and Zoning Commission meeting.

Borough Plan RE-1635, a Final Subdivision Plan for Overflow Ministries, Inc. to subdivide one lot and consolidate three lots at 628, 630 and 642 Lincoln Way West.

Borough Plan RE-1636, a Final Land Development Plan for Derek Manikas to construct a building addition at 500 Broad Street to be occupied by a day-care facility.

Borough Plan RE-1637, a Final Land Development Plan for REX KAJ, LLC to construct a building addition at 185 Industrial Drive to be occupied by an automotive sales and repair garage.

9.4 Adjourn

This document was printed from a Borough of Chambersburg web site and its content may have changed or been amended after printing. Nothing on this page shall be considered an official record or statement of the Borough of Chambersburg nor shall this material be used in the furtherance of any commercial operation without the express written permission of the Borough of Chambersburg.