

# Borough of Chambersburg

## Join the Team

Adventures that Improve our Community



Borough of Chambersburg  
Personnel Office

**APPLICATIONS MAY BE OBTAINED AT THE  
BOROUGH OF CHAMBERSBURG  
100 S. SECOND ST., CHAMBERSBURG, PA 17201**

**DEADLINE: RETURN TO THE BOROUGH OFFICE NO LATER THAN MARCH 29, 2019**

**BOROUGH OF CHAMBERSBURG  
POSITION OPENING**

**CLASSIFICATION:** Wastewater Treatment Plant Chief of Maintenance      **GRADE: 2**

**HIRE IN RATE:** \$25.21 per hour

**PLACE OF WORK:** Wastewater Treatment Plant, Chambersburg, PA  
Sewer Department

**HOURS OF WORK:** 7:00 AM – 3:00 PM Monday thru Friday  
Rotate Weekends 7:00 AM to 3:00 PM  
Subject to emergency call at any time

**TYPE OF WORK:**

Description of Responsibility:

Under the general supervision of the Wastewater Treatment Plant Supervisor, to plan, assign, and coordinate the maintenance and repair of the Borough's Wastewater Treatment Plant equipment and sewage-pumping stations. Perform a broad range of maintenance and repair work and perform other related work as required.

Duties:

To perform this job successfully, an individual must be able to perform each essential duty satisfactory. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

- Borough policies, rules, procedures and regulations.
- Methods, materials, tools and equipment used in the installation, dismantling, repair, and overhaul of mechanical and electrical equipment for wastewater treatment.
- Pump station and pump inspection, maintenance and repair.
- Construction methods and procedures.
- Work safety programs including confined space entry procedures.
- The maintenance and repair of controls and control devices.
- Basic computer skills.

Ability to:

- Plan, organize, coordinate and direct the preventive maintenance and equipment repair functions of the Borough's Wastewater Treatment Plant and pump stations.
- Provide direction, training and evaluation for assigned staff.
- Establish and implement work safety methods.
- Perform a wide variety of inspection, maintenance and repair work on the Borough's equipment and machinery.
- Maintain good public relations with people contacted during work assignments.
- Establish and maintain cooperative working relationship.
- Learn new or different maintenance techniques and methods to better maintain WWTP equipment.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception, and ability to adjust focus.

Additionally, the employee is frequently exposed to outside weather conditions. The employee is occasionally exposed to high, precarious places; fumes or airborne particles; toxic or caustic chemicals; extreme cold; extreme heat; and risk of electrical shock. Employees in this classification may perform duties that involve a potential risk of exposure to blood borne pathogens. The noise level in the work environment is usually loud.

**MINIMUM REQUIREMENTS:**

- Must have an extensive knowledge of the methods, materials, tools and equipment used in the installation, dismantling, repair and overhaul of mechanical and electrical hydraulic and control equipment for wastewater treatment.
- Certification and continuous licensing by the Commonwealth of PA to operate the Chambersburg Wastewater Treatment Plant which is a Class A, Type 1 at the current time.
- High school diploma or equivalent.
- Five years of increasingly responsible work experience in electrical and mechanical repair and maintenance of wastewater treatment plant equipment and pumping station equipment.
- Completion of trade school or advanced training in industrial equipment and repair is desirable.
- Must have and maintain a valid Commonwealth of Pennsylvania motor vehicle operator's license, 3 years clean driving history, and be insurable in the independent opinion of the Borough's motor vehicle insurance underwriter, in order to be eligible for this position. Must have or obtain a Pennsylvania Motor Vehicle Operations License Class B with Air Brakes and Commercial Endorsement N tank prior to the end of the probationary period.
- Must have basic computer skills with a working knowledge of Supervisory Control and Data Acquisition (SCADA) systems.
- Must have an extensive knowledge of safe work practices and regulations including electrical safety.
- Must be eligible for on call and standby duty.

If interested, contact **Personnel at 251-2416 or 251-2414.**

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Lance Anderson, Water and Sewer Superintendent