



**Monday, January 10, 2022**  
**REGULAR MEETING OF TOWN COUNCIL**

**All meetings shall be held at 7:00 o'clock p.m. in Council Hall, First Floor, Utility Addition Building, 100 South Second Street, Chambersburg, Pennsylvania. (Enter through the Rear Parking Lot or Queen Street Entrance). Any person who needs an accommodation in order to gain access to or participate in the meetings should call 717-251-2407 prior to the meeting they desire to attend.**

**1. Call to Order**

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- 1.01 Call Meeting to Order, 7:00 PM
- 1.02 Moment of Silence or Prayer
- 1.03 Pledge of Allegiance
- 1.04 Approval of Council Agenda as Presented

**2. Public Comment**

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- 2.01 Hear Visitors Concerning Matters Other than those on the Final Agenda. Visitors Desiring to Comment on a Particular Agenda Item Should Make Comments as that Agenda Item Occurs

**3. Consent Agenda**

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- 3.01 Approval of Consent Agenda (Award of Contracts, Routine and Previously Discussed)

**4. Consent Agenda - Award of Contracts - NONE**

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**5. Consent Agenda - Routine**

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- 5.01 Authorization to Refer to the Parking, Traffic and Street Light Committee from Tom Carbaugh Regarding Truck Traffic and Speeding on Edgar Ave and Kenwood Drive
- 5.02 Authorization to Approve the Borough of Chambersburg Executing a Contract Agreement with VIQ Solutions for Transcription Services Fees for the Chambersburg Police Department
- 5.03 Authorization to Accept a Request from Neal Metzger with Site Design Concepts, Inc. to grant a 90-day extension for Town Council to Consider Action on Borough Plan RE-1559, a Final Land Development Plan for TH Minit Markets, LLC to Demolish the Existing Building and Construct a Turkey Hill Convenience Store at 1090 Wayne Avenue
- 5.04 Authorization for the Storm Sewer Utility to Mail a Letter to Approximately 993 Non-Single-family Residential Storm Sewer Pollution Control Fee Customers to Explain the Automatic 30% Credit that was Approved by Town Council for 2022 and the Storm Sewer Management Program Credit Policy Manual Requirements to Comply with the Structural BMP Credit Requirements to Retain the 30% Credit Beyond December 31, 2022
- 5.05 Authorization to Approve Easement for Storm Sewer System Agreement with Mildred I. Raudabaugh, 751 Broad Street, and Payment of \$1 to Mildred I. Raudabaugh, for a Temporary Construction Easement and Permanent Easement Associated with the Broad Street Storm Sewer System Improvements Project
- 5.06 Authorization to Approve Easement for Storm Sewer System Agreement with Broad Street 15, LLC, 753 Broad Street, and Payment of \$1 to Broad Street 15, LLC, for a Temporary Construction Easement and Permanent Easement Associated with the Broad Street Storm Sewer System Improvements Project

5.07 Authorization to Accept a Donation of \$10,000 by the Equipment Controls Company, Given as Part of their Celebration of Giving Tuesday 2021

## **6. Consent Agenda - Previously Discussed**

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6.01 Authorization to Amend the 2022 Budget and to Fix the Transfer Between the Storm Sewer Fund and the Storm Sewer Capital Fund

6.02 Authorization to Approve Borough Plan RE-1568, a Final Subdivision Plan for Wilson College to Subdivide Parcel A at 1015 Philadelphia Avenue

6.03 Authorization to Approve Borough Plan RE-1569, a Final Subdivision Plan for Leopoldo and Miguel Aguilera to Subdivide Lots at 227 East Catherine Street and 336 South Second Street

6.04 Authorization to Approve Borough Plan RE-1570, a Final Subdivision Plan for Garnet and Joy Gayman to Subdivide Lots at 1545 Edgar Avenue and 1559 Edgar Avenue

## **7. Regular Agenda**

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7.01 Presentation of Work Plan to Repair the Memorial Square Fountain, Following the December 2, 2021, Single-Car Accident; and Further, Authorization for the Borough Solicitor to Create a Contract with A.R.T. Research of Lancaster, Pennsylvania; and Further, to Direct the Borough Secretary to File Necessary Paperwork for a Borough Insurance Claim and Any Restitution from the Motor Vehicle Operator

7.02 Authorization to Receive a Certified List for New Firefighters from the Chambersburg Civil Service Commission to Hire Up to two (2) Probationary Firefighters for the Next Fire Academy Class

7.03 Authorization for Proper Borough Officials to Execute Construction Documents to Proceed with the Award of the Police Station Renovation Project to the Lowest Qualified Bidder, After Review by the Borough Solicitor

7.04 Authorization to Amend the 2022 Budget to Add the Customer Service Center Upgrades Project; and Further, to Execute a Professional Services Agreement with Dennis E. Black for Design, Bidding, and Construction Management Services; and Further, to Refer to the Building Committee for Input on This Project; and Further, to Proceed with the Design and Bidding of This Project at a Total Cost Not to Exceed \$350,000

7.05 Authorization of an Ordinance to Amend Chapter 168, Health and Sanitation, of the Code of Ordinance of the Borough to Establish Regulations Regarding Ice Machines and Ice Makers Located in Hotels in the Borough of Chambersburg

7.06 Authorization to Amend and Re-approve the Master Fee Schedule to Incorporate Fees Associated with Systematic Inspections of Ice Machines and Ice Makers Located in Hotels in the Borough of Chambersburg

7.07 Hear Report of Matters Discussed at the January 4, 2022 Planning and Zoning Commission Meeting

7.08 Discussion - Considerations Regarding Mandatory Vaccination Policy for New Hires

7.09 Discussion - Use of Zoom to Broadcast Council Meetings

7.10 Adjourn to Executive Session to Discuss Potential Litigation and a Personnel Matter

## **8. Executive Session**

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8.01 Discussion - Potential Litigation - Vendor Policies

8.02 Discussion - Police Personnel Matter

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