

Borough of Chambersburg

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Borough of Chambersburg
Personnel Office

**APPLICATIONS MAY BE OBTAINED AT THE
BOROUGH OF CHAMBERSBURG
100 S. SECOND ST., CHAMBERSBURG, PA 17201**

DEADLINE: RETURN TO THE BOROUGH OFFICE NO LATER THAN February 22, 2019

**BOROUGH OF CHAMBERSBURG
POSITION OPENING**

CLASSIFICATION: Green Waste Facility Attendant / Sanitation Worker **GRADE: 6**

HIRE IN RATE: \$22.05 per hour

PLACE OF WORK: Public Works

HOURS OF WORK: April 1st through November 30th work hours are 8:00 am to 4:00 pm
December 1st through March 31st work hours are 4:00 am to 12:00 pm.
(HOURS SUBJECT TO CHANGE)

Type of Work:

From April 1st through November 30th, this position will primarily be responsible for supervising the operation of the Borough's Green Yard Waste Recycling Facility. This will include (but not be limited to) keeping the facility clean and orderly; operate the scales; operate a front end loader to manage piles; collect illegal dumping of green yard waste; turning away people without proper authorization from entering the site; assisting residents and contractors with information; directing customers to proper drop-off areas; ensure customers don't leave unacceptable material; mow grass around facility; and document and report violations. The employee must have the ability to communicate effectively and courteously with other staff members and the general public, be able to operate truck scales and computer monitoring equipment; and the ability to work in a physical environment which involves dirt, odors, noise, and weather extremes. Schedule: Work hours will be 8 am to 4 pm, Tuesday through Saturday. No vacation will be approved from May 1st through September 30th. Perform other related duties as assigned and directed.

From December 1st through March 31st, this position will be assigned to various sanitation department duties, including (but not limited to) working an assigned sanitation route and removing waste material from residential and commercial property in a manner directed by the Sanitation Department Supervisor. Work involves carrying and handling materials, loading and unloading containers, assisting other loaders, and working in all types of weather and surface conditions. The employee may be responsible for collecting recyclable material which includes separating recyclable material by category. Assist with snow removal. Operate the leaf vac and sweeper as needed. Maintain public trash receptacles. Perform other related duties as assigned and directed.

May assist in maintenance and placement of commercial trailers.

Must have and maintain a valid Commonwealth of Pennsylvania motor vehicle operator's license, 3 years clean driving history, and be insurable in the independent opinion of the Borough's motor vehicle insurance underwriter, in order to be eligible for this position. Must be able to obtain a Pennsylvania Motor Vehicle Operator's License, Class B with Air Brakes, prior to the end of the probationary period.

NOTE: This description is the present overview of the job, is subject to change by the employer and is to be used as a temporary management guide to performance.

Required Knowledge, Skills and Abilities: Must know simple math, up to and including decimals and fractions; use of adjustable measuring instruments (the scale); and checking data on reports. Must have over 9 and up to 12 months of operating machinery of this level of complexity. Must have good use of judgment in interpreting rules to independently operate facility and make broad decisions on policies to the public.

Minimum Requirements:

1. Must have and maintain a valid Commonwealth of Pennsylvania motor vehicle operator's license, 3 years clean driving history, and be insurable in the independent opinion of the Borough's motor vehicle

insurance underwriter, in order to be eligible for this position. Obtain a Pennsylvania Motor Vehicle Operator's License, Class B with Air Brakes, prior to the end of the probationary period.

2. Frequently will lift average weight, occasionally lifting heavy weight.
3. Must operate computer and scales in unclean environment, typical errors may result in damage of \$1000.00.
4. Responsible for own work.
5. May be expected to work intermittently in poor weather conditions. Cuts, pinches, and jabs are possible with material being handled.

If interested, contact **Personnel at 251-2416 or 251-2414.**

Phil Wolgemuth, Assistant to the Borough Manager